



केंद्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION  
मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन स्वायत्त संस्था  
(An Autonomous Organisation under the Ministry of  
Human Resource Development Govt. of India)  
शिक्षा केंद्र, 2, सामुदायिक केंद्र, प्रीत विहार, दिल्ली - 110 301  
SHIKSHA KENDRA, 2, COMMUNITY CENTRE PREET VIHAR, DELHI - 110 301

Dated:06.08.2014

**NOTICE**  
**Senior School Certificate(Class XII) Comptt.**  
**Examination, 2014**

**Reg: Modalities and schedule of fee in respect of the processes of Verification of Marks, Obtaining Photocopy of the Evaluated Answer Book(s) and Re-evaluation for the Senior School Certificate(Class XII) Comptt. Examination, 2014**

It is for the information of all the stakeholders that w.e.f. 2014 examination the Board has decided to introduce the provision of "Re-evaluation" at the Senior Secondary level(Class XII) in addition to the provisions of Verification of Marks and Obtaining of photocopy of evaluated answer book(s) which are already in existence. **These processes have been interlinked viz. candidates applying for verification of marks will only be eligible to apply for obtaining photocopy of evaluated answer book and those obtaining photocopy of answer book will only be eligible to apply for revaluation, meaning thereby that no candidate will be permitted to make a request for providing of photocopy(ies) without following the procedure of verification of marks and in the same way no candidate would have a right to challenge the answer(s) without verification of marks and getting photocopy of the evaluated answer book. Therefore, the candidates are requested to take note of this information and be careful while submitting application(s) accordingly.**

The modalities are as under:

**1. Verification of marks**

- The fee is Rs. 300/- per subject
- The period for applying is **within 05 days w.e.f. 7.08.2014 to 11.08.2014.**
- Payment will be received through **gateway/e-challan.**
- Students to apply online within 05 days from the date of declaration of result.
- Result thereof will be uploaded/sent preferably within 10 days.
- no application or fee shall be received offline.
- The result of verification of marks will be uploaded on the Net. However in case a mistake is detected, a formal letter will also be sent by speed post.
- the Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent upon the delay in communication for reasons beyond control

**2. Application for Obtaining Photocopy of the evaluated answer book**

Only those candidates who have applied for verification of marks will be eligible to apply for obtaining photocopy of the evaluated answer book(s) on remitting the requisite fee of Rs.700/- per subject and the schedule for receipt of forms will be **from 22.08.2014 to 25.08.2014.**

The procedure is as under:

- i) Only those candidates who have applied for verification of marks shall be eligible to apply for obtaining photocopy(ies) of the evaluated answer-book(s). Applications will be received only online with payment through **gateway/e-challan** alongwith required documents duly scanned. The fee for obtaining photocopy of the evaluated answer book will be Rs.700/- per subject and the schedule for receipt of forms and sending reply will be as under:

- **from 16<sup>th</sup> to 19<sup>th</sup> day from the date of declaration of result i.e. 22.08.2014 to 25.08.2014.**
- **Reply shall be sent between 17<sup>th</sup> day to 23<sup>rd</sup> day i.e. upto 28.8.2014.**

- ii) applications to be received only online with payment through **gateway/e-challan** along with required documents duly scanned. The candidates will visit the identified bank Branch with E-Challan to deposit the requisite fee.
- iii) candidate applying for obtaining photocopy of the evaluated answer book shall have to upload an undertaking on the prescribed format. The undertaking will have to be scanned and uploaded with the application
- iv) application submitted on behalf of the candidate as also incomplete application will be summarily rejected and fees deposited shall be forfeited without any further reference.
- v) photocopy of the evaluated answer book shall be uploaded on the NET
- vi) the candidate shall have to certify that the photocopy of the evaluated answer book shall not be given to any institution or school for display, for commercial purpose or to print media by him/her or anyone on his/her behalf
- vii) decision of the Competent Authority of the Board on the marks awarded shall be final and binding on the candidate.
- viii) the Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent to the delay in communication for reasons beyond control
- ix) The same shall also not be challenged by any examinee in the court of law or make any claim, on account of this in any forum. An undertaking to this effect will be obtained from the candidate in his/her application.
- x) If a candidate finds any error in totalling of marks or finds that any answer has not been evaluated in the photocopy of the answer book, he/she will approach the Regional Office concerned immediately within seven days.
- xi) However, if he/she desires to challenge the marks awarded to any question, then he/she will have to apply online, as per the schedule and only in the subjects notified.

### 3. Re-evaluation

- i) Only those candidates who have applied for obtaining photocopy of the evaluated answer book shall be eligible to apply for revaluation or challenge the marks awarded to any question(s) in the following subjects only.

<p>English Core, English Elective, Functional English, Hindi Core, Hindi Elective, Mathematics, Physics, Chemistry, Biology, Business Studies, Economics &amp; Accountancy</p>
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- ii) Request for maximum 10 questions shall be entertained only for theory portion in the above subjects @Rs.100/- per question –
- iii) request for revaluation/challenge **for particular question(s) only in theory paper** shall be received only **online from the 23<sup>rd</sup> day to 27<sup>th</sup> day from the date of declaration of result i.e. 29.08.2014 to 2.09.2014. Reply shall be sent preferably within 10 days.**
- iv) no second request for any **additional question(s)** shall be accepted
- v) **the applicant will have to refer to the marking scheme in the subject concerned which would be available on the website alongwith the question paper and then submit application for revaluation in the required question(s) with reasoning**
- vi) In case there is variation **of marks of +5 marks or more in the subject concerned after re-evaluation**, then the marks awarded in the first evaluation in respect of that subject shall stand annulled and the fresh marks awarded in the revaluation shall only stand valid for that particular subject(s) and a fresh marks statement will be issued incorporating the marks awarded in the revaluation. However, if after revaluation, any change is observed in questions of upto 02 marks i.e. 01 and/or 02 marks, the same shall be considered for addition.
- vii) In cases where marks are increased or decreased a fresh marks statement shall be issued to such candidates after surrendering the old Marks Statement by the candidate(s) concerned.

- viii) the status of revaluation shall be uploaded on the NET.
- ix) In case of an upward revision of marks in the question, fee paid for revaluation shall be refunded for that particular question(s) only.
- x) the decrease even by one mark shall be effected
- xi) In case the marks already awarded remain unchanged or decreased, then the amount of fee paid for revaluation shall not be refunded
- xii) No appeal or review against the revaluation would be entertained.
- xiii) Candidate shall also have to give an undertaking to the effect that the result of Revaluation shall not be challenged in the Court of Law or make any claim on account of revision of marks in any forum.
- xiv) the Board will not be responsible for any loss or damage or any inconvenience caused to the candidate, consequent to the revision of marks, if any or delay in communication for reasons beyond control
- xv) **NO REQUEST FOR REVALUATION WILL BE ACCEPTED UNDER RTI.**

4 i) In case the applicant is not available in India during the period the application be submitted online and the fee be remitted through DD in favour of Secretary, CBSE drawn at the place of Regional Office alongwith confirmation page, and the same be sent to Regional Office concerned, wherever applicable.

(ii) The Receipt of Fee for Verification of Marks, Obtaining Photocopy of Evaluated answer book(s) and Revaluation for the Senior School Certificate (Class XII) Comptt. Examination 2014 as given under should be adhered to strictly

Activity	dates for submitting the application online and fee through payment gateway i.e. credit cards or net banking (same as informed earlier)	Last date for depositing the fee through E-challan/Demand Draft (extended based on stakeholders feedback)
Verification of Marks	7.8.2014 to 11.8.2014	14.8.2014
Obtaining photocopy of the evaluated answer book(s)	22.8.2014 to 25.8.2014	28.8.2014
Revaluation	29.8.2014 to 2.09.2014	5.9.2014

- (iii) The extension in date is available only in receipt of fee and that too only through E-challan/Demand Draft.
- (iv) It does not mean extension in submitting applications online and/or fee deposit through payment gateway.
- (v) The Demand Draft, should be drawn in favour of Secretary, Central Board of Secondary Education payable at the place of the Regional Office concerned. The Demand Draft, alongwith the confirmation page to be generated after online applications has been successfully submitted and should reach the Regional Office concerned within 07 days from the date of submission of the application online.



(K K CHOUDHURY)  
CONTROLLER OF EXAMINATIONS